

Port of Shelton
Regular Commission Meeting Minutes
April 7, 2026

I. CALL TO ORDER

Commissioner Taylor called to order the regular meeting of the Port of Shelton Commission at 2:00PM on April 7, 2026.

The following persons were present: Commissioner Taylor; Commissioner Buck; Commissioner Elmlund; Wendy Smith, Executive Director; Tricia Needham, Finance Director; Brandon Palmer, Engineering Manager; Dedrick Allan, MasonWebTV; Anton Jackson, Washington Student Achievement Council; and Jeff Neely.

II. PLEDGE OF ALLEGIANCE

Commissioner Taylor led the Pledge of Allegiance.

III. PUBLIC COMMENTS

Anton Jackson

Anton introduced himself and said he is with the Washington Student Achievement Council and shared about the resources specifically for funding for Shelton-area residents who are pursuing apprenticeships, workforce training and higher education.

IV. ADOPT AGENDA

The agenda was adopted as presented.

V. APPROVE MEETING MINUTES

Meeting minutes from March 17, 2026 regular meeting were approved as presented.

VI. CHECK CONTROL

Commissioner Buck presented the April 7, 2026 Check Control Report. Commissioner Buck reported payroll and payroll liability electronic payments dated March 20, 2026 and April 3, 2026 in the amount of \$81,071.04. She then reported accounts payable check numbers 33140 through 33161 dated April 7, 2026 in the amount of \$1,290,136.81 and electronic payments dated March 22, 2026 through April 7, 2026 in the amount of \$19,861.69. Total General Fund checks and electronic payments in the amount of \$1,391,069.54 have been approved and accepted as presented. Commissioner Buck called out the following items of note for these payables:

- A payment to Tovani Hart in the amount of \$69,778 and Mountain Construction in the amount of \$1,068,456 for the Building Replacement project.
- A payment to Geoenigneers for the EDA grant substation study in the amount of \$70,165 making their contract complete minus the report requirements.

VII. ACTION/DISCUSSION ITEMS

None

VIII. STAFF COMMENTS

EM Palmer reported that finally the permit for the Olympic Mountain Ice Cream Expansion was in hand. He also reported the Building Replacement project will be doing a massive slab pour on April 15 and if weather interferes the backup date in April 20. ED Smith commented that she and Kevin Shetty, Mason EDC Director, met earlier today with Commissioner Tarzwell and County Administrator Adams

to discuss a manufacturing project and potential use for some .09 funding for the infrastructure for that project.

IX. PUBLIC COMMENTS

Jeff Neely

Jeff Commented that he walked the road to the new building and saw the tree stumps. EM Palmer said this is a full depth road replacement and the road will be widened in its entirety to 20 feet.

X. COMMISSIONER COMMENTS

Commissioner Elmlund said he will attend the Chamber after hours and luncheon this month.

Commissioner Buck said she will also attend the Chamber Luncheon and has an EDC Board Meeting this Thursday.

Commissioner Taylor said he has a PRTPO Executive meeting on April 17 and that the WPPA Spring Conference is scheduled for May 19-21 at Skamania this year.

XI. ADJOURNMENT

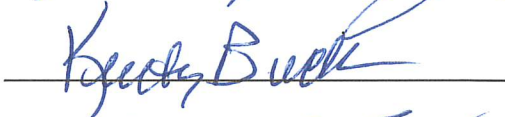
With no further business, Commissioner Taylor adjourned the regular meeting of the Port of Shelton Commission at 2:15PM.

Minutes submitted by: Wendy Smith, Executive Director

Minutes approved by: Commission Chairman Taylor



Minutes approved by: Commissioner Buck



Minutes approved by: Commissioner Elmlund

