

**Port of Shelton**  
**Special Commission Meeting Minutes**  
January 23, 2023

**I. CALL TO ORDER**

Commissioner Taylor called to order the special meeting of the Port of Shelton Commission at 2:00 PM on January 23, 2023.

The following persons were present: Commissioner Buck; Wendy Smith, Executive Director; Jan Fancher, CPA and Port Auditor; Dale Elmlund; Laura Lee Roznowski; and Dedrick Allan, Mason WebTV. Commissioner Patterson was excused as she is travelling out of state.

**II. PLEDGE OF ALLEGIANCE**

Commissioner Taylor led the Pledge of Allegiance.

**III. PUBLIC COMMENTS**

Dale Elmlund

Stated that 23 years ago the Port streets would use historical content for which the airport was founded using the historical names of aircraft carriers and WWII pilots for their names. Commissioner Taylor added approximately 11 year ago another commission decided that they would not use names for the streets anymore.

**IV. ADOPT AGENDA**

As this is a special meeting there are no changes to the agenda and it was adopted as presented.

**V. APPROVE MEETING MINUTES**

Meeting Minutes from the regular meeting on January 3, 2023 were approved as presented.

**VI. CHECK CONTROL**

Director Smith presented the January 23, 2023 Check Control Report. She reported payroll and payroll liability electronic payments dated January 5, 2023 and January 20, 2023 in the amount of \$67,293.22. She also reported accounts payable check numbers 31979 through 32001 dated January 23, 2023 in the amount of \$79,765.74, and accounts payable electronic payments dated December 31, 2022 through January 20, 2023 in the amount of \$1,559.33 for a total accounts payable of \$81,325.07. The total General Fund checks and electronic payments in the amount of \$148,618.29 have been approved and accepted as presented.

**VII. ACTION/DISCUSSION ITEMS**

A) Street Names – Port Property - Discussion

Director Smith gave the background on the topic of naming streets as there have been historical requests to rename streets. Smith was concerned with changing existing names as this may create a hardship on businesses with their printed materials utilizing an existing address or post office and it definitely would be more work than naming a newly formed road. This was recently brought up by citizen Laura Lee Roznowski as her family, the Peste's, owned all the land that the airport and industrial park currently reside on. They owned the land before the federal government took it over so she was interested in the process to change a road name or add one to a new road. Commissioner Taylor suggested why not name buildings instead of roads? This

could be done without any logistical changes or effects on existing tenants. Laura asked to be put on the agenda for an upcoming meeting to give the history and tell the story of her family. The Commission agreed and this will be on the agenda for the February 21, 2023 meeting of the commission.

**VIII. STAFF COMMENTS**

Director Smith informed the commission that she met with representatives of FEMA and State of Washington Emergency Management to discuss the current Memorandum of Understanding for Site Staging Areas in the event of a natural disaster, such as an earthquake. These agreements have been in place now for five years and are due to be renewed. Director Smith also talked about filling Quarterly and Year End Reports for 2022. Director Smith reminded the commission about the "Meet and Greet" of the new WPPA Director Eric ffitch at the Port of Allyn Friday. Discussed CERB Board meeting.

**IX. PUBLIC COMMENTS**

None.

**X. COMMISSIONER COMMENTS**

Commissioner Buck will attend the meeting Friday at the Port of Allyn and Commissioner Taylor will as well. Commissioner Taylor will also be attending the Sheriff's Breakfast on Friday morning.

**XI. ADJOURNMENT**

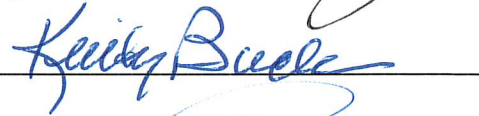
With no further business, Commissioner Taylor adjourned the regular meeting of the Port of Shelton Commission at 2:25PM.

Minutes submitted by: Wendy Smith, Executive Director

Minutes approved by: Commission Chairman Taylor



Minutes approved by: Commissioner Buck



Minutes approved by: Commissioner Patterson

