

Port of Shelton
Special Meeting Minutes
November 21, 2022

I. CALL TO ORDER

Commissioner Taylor called to order the special meeting of the Port of Shelton Commission at 2:00 PM on November 21, 2022.

The following persons were present: Commissioner Patterson; Commissioner Buck; Wendy Smith, Executive Director; and Dedrick Allan, MasonWebTV.

II. PLEDGE OF ALLEGIANCE

Commissioner Taylor led the Pledge of Allegiance.

III. PUBLIC COMMENTS

There was no public comment.

IV. ADOPT AGENDA

The agenda was adopted as presented.

V. APPROVE MEETING MINUTES

Meeting Minutes from the regular meeting on November 1, 2022 were approved as presented. Meeting Minutes from the special meeting on November 16, 2022 were approved as presented.

VI. CHECK CONTROL

Commissioner Patterson presented the November 15, 2022 Check Control Report, and reported payroll and payroll liability electronic payments dated November 4, 2022 in the amount of \$37,138.77 and accounts payable check numbers 31890 through 31913 dated November 15, 2022 in the amount of \$83,758.86, and accounts payable electronic payments dated November 15, 2022 in the amount of \$445.71 for a total accounts payable of \$84,204.57. The total General Fund checks and electronic payments in the amount of \$121,343.34 have been approved and accepted as presented.

VII. ACTION/DISCUSSION ITEMS

A. Consent to Sublease Agreement – Mayflower Partners LLC – Action

Director Smith outlined the background of this indicating Mayflower wanted to change directions with their cannabis business. Several options were discussed and Mayflower chose to exercise their option to sublease.

Commissioner Patterson made a motion to approve the Consent to Sublease Agreement between the Port of Shelton and Mayflower Partners, LLC. Commissioner Buck seconded the motion.

The Vote:

Commissioner Taylor – In Favor

Commissioner Buck – In Favor

Commissioner Patterson – In Favor

Motion Carries

B. New Land Lease – Private Hangar – Action

Director Smith gave the background that this is another land lease to build a privately owned commercial sized hangar. The approval needed is for a land lease for .53 acres at 388 W Enterprise Rd.

Commissioner Patterson made a motion to approve the land lease agreement with Joel M and Joe A Manke for .53 acres of land for the term of 20 years beginning December 1, 2022 and ending on November 30, 2042. Commissioner Buck seconded the motion.

The Vote:

Commissioner Taylor – In Favor

Commissioner Buck – In Favor

Commissioner Patterson – In Favor

Motion Carries

VIII. STAFF COMMENTS

Director Smith announced that the Port is the recipient from the Washington Asphalt Pavement Association for a first-place quality award for excellence in asphalt paving. The award was submitted by Lakeside Industries.

IX. PUBLIC COMMENTS

None.

X. COMMISSIONER COMMENTS

All three Commissioners are planning to attend the Chamber / Real Estate Luncheon on November 30 and the Business Expo on December 1 at the Great Wolf Lodge. Commissioner Taylor will have a project ranking meeting for PRTPO in early December.

At 2:27PM Commissioner Taylor recessed the regular meeting to go into executive session pursuant to RCW 42.30.110 (c) To consider the minimum price at which real estate will be offered for sale or lease for 15 minutes. There will be no action. After 15 minutes at 2:42 pm the board extended the executive session for 5 more minutes.

XI. EXECUTIVE SESSION

At 2:48PM the board came out of executive session and Commissioner Taylor called the meeting back in to regular session.

XII. ADJOURNMENT

With no further business, Commissioner Taylor adjourned the regular meeting of the Port of Shelton Commission at 2:50PM.

Minutes submitted by: Wendy Smith, Executive Director

Minutes approved by: Commission Chairman Taylor _____

Minutes approved by: Commissioner Buck  _____

Minutes approved by: Commissioner Patterson  _____