

**Port of Shelton**  
**Regular Commission Meeting Minutes**  
August 2, 2022

**I. CALL TO ORDER**

Commissioner Taylor called to order the regular meeting of the Port of Shelton Commission at 2:00 PM on August 2, 2022.

The following persons were present: Commissioner Patterson; Wendy Smith, Executive Director; Tari Landsberger; Skip Houser, General Counsel and Jan T. Fancher, CPA and Port Auditor. Commissioner Buck was excused.

**II. PLEDGE OF ALLEGIANCE**

Commissioner Taylor led the Pledge of Allegiance.

**III. PUBLIC COMMENTS**

There was no public comment.

**IV. ADOPT AGENDA**

The agenda was adopted as presented.

**V. APPROVE MEETING MINUTES**

Meeting Minutes from the July 19, 2022 regular meeting were approved as presented.

**VI. CHECK CONTROL**

Commissioner Patterson presented the August 2, 2022 Check Control Report, and reported payroll and payroll liability electronic payments dated July 20 and July 29, 2022 in the amount of \$33,941.72. Accounts payable voided check numbers 31735 and 31736, dated July 27, 2022 and check numbers 31737 through 31756 dated August 2, 2022 in the amount of \$55,618.04, and accounts payable electronic payments dated July 27, July 28, July 29, July 3, August 1, and August 2, 2022 in the amount of \$66,147.41 for a total accounts payable of \$121,765.45. The total General Fund checks and electronic payments in the amount of \$155,707.17 have been approved and accepted as presented.

**VII. ACTION/DISCUSSION ITEMS**

None

**VIII. STAFF COMMENTS**

Director Smith commented that the CERB planning deliverables should start to be sent next week by Maul Foster and Alongi. They will give the commission an update at the Commission meeting on September 6, 2022. Director Smith also gave some upcoming budget dates for the commission to think about and work with. The Budget hearing will be held on October 4, 2022 at the regular commission meeting.

**IX. PUBLIC COMMENTS**

None.

**X. COMMISSIONER COMMENTS**

Commissioner Patterson said she thought the commissioners conference was the best one in seven years. She made many new contacts. Commissioner Taylor agreed. He said they each got a new handbook and this will be on line this week. Commissioner Taylor really enjoyed the presentation on Snake River Dams. The Corps of Engineers did the presentation and were in support of saving the dams as they have a 98% survival rate of the salmon. Commissioner Taylor has a PRTPO Legislative Planning committee meeting. Both Commissioners will be attending the EDC Business Appreciation at the Ridge.

**XI. EXECUTIVE SESSION**

At 2:20PM the board recessed into executive session pursuant to RCW 42.30.110 (i), potential litigation. They will be in executive session for 15 minutes and no decisions are expected after coming out of executive session.

At 2:35PM the board came out of executive session and Commissioner Taylor called the meeting back in to regular session.

**XII. ADJOURNMENT**

With no further business, Commissioner Taylor adjourned the regular meeting of the Port of Shelton Commission at 2:35PM.

Minutes submitted by: Wendy Smith, Executive Director

Minutes approved by: Commission Chairman Taylor 

Minutes approved by: Commissioner Buck Absent (Kudry Buck)

Minutes approved by: Commissioner Patterson 