

**Port of Shelton
Special Meeting Minutes
July 7, 2022**

I. CALL TO ORDER

Commissioner Taylor called to order the special meeting of the Port of Shelton Commission at 2:00 PM on July 7, 2022.

The following persons were present: Commissioner Patterson; Commissioner Buck; Wendy Smith, Executive Director; Jan T. Fancher, CPA and Port Auditor, Skip Houser, Port's General Counsel; Jennifer Baria, Mason EDC and Dedrick Allan, MasonWebTV.

II. PLEDGE OF ALLEGIANCE

Commissioner Taylor led the Pledge of Allegiance.

III. PUBLIC COMMENTS

There was no public comment.

IV. ADOPT AGENDA

The agenda was adopted as presented.

V. APPROVE MEETING MINUTES

Meeting Minutes from the June 21, 2022 meeting were approved as presented.

VI. CHECK CONTROL

Commissioner Patterson presented the July 7, 2022 Check Control Report, and reported payroll and payroll liability electronic payments dated July 5, 2022 in the amount of \$33,822.07 and accounts payable check numbers 31689 through 31706 dated July 7, 2022 in the amount of \$98,715.74, and accounts payable electronic payments dated June 27, June 28, June 30 and July 1, 2022 in the amount of \$11,828.58 for a total accounts payable of \$110,544.32. The total General Fund checks and electronic payments in the amount of \$144,366.39 have been approved and accepted as presented.

VII. ACTION/DISCUSSION ITEMS

A. EDC Update - Presentation

Executive Director of the Mason EDC Jennifer Baria gave varies updates on EDC happenings. These include:

- EDC office move – open house to be scheduled
- Finalization of a single federal audit due to the grants passed through for years 2020 – 2021
- Announcement and thank you to Congressman Kilmer for his assistance in securing \$1 million for PUD #1 and \$3 million for PUD #3.
- Held the EDC Board retreat and emphasis on prioritizing dollars and project that include infrastructure so our locations are equipped for the proposals that come to our area.
- Administrator's Breakfast meetings are back each month

- They received a verbal acknowledgement from the federal government to recognize our economic development district which includes Grays Harbor, Pacific County, Mason and rural Thurston County.
- Project hotel – they are working with two developers with potential interest in the site.
- Hall Equities has been meeting with the City and talking also about hotel and retail development.

VIII. STAFF COMMENTS

Director Smith announced that her CERB Board appointment is official and she will start her three-year term in September. Smith also commented that the Administrator’s Meetings are working just as they were designed with the different groups sharing ideas and coming together in support of similar projects.

IX. PUBLIC COMMENTS

None.

X. COMMISSIONER COMMENTS

Commission Buck said she has an EDC meeting next week and they are wrapping up their by-law’s revisions. She also commented she listened to a webinar on Electric Vehicle Charging stations and found it information and interactive. Commissioner Patterson will attend the Commissioner’s seminar in Walla Walla and was happy to see a segment added for Where do we go from here. Commissioner Taylor said he was on the committee to put that topic together. Commissioner Taylor will also be attending the conference and spoke about the PRTPO and their look at funding freight mobility projects. Said he will pass these on to Jennifer as necessary. will probably sign up as well. Commissioner Taylor said PRTPO is pushing to have solutions for the Hwy 101 – Hwy 8 interchange and Johns Prairie and Hwy 3 interchange.

At 2:45PM Commissioner Taylor recessed the regular meeting to go into executive session pursuant to RCW 42.30.110 (i) potential litigation for 15 minutes.

XI. EXECUTIVE SESSION

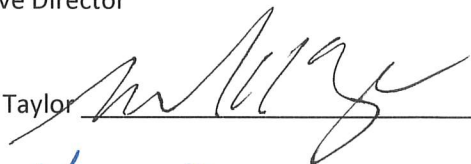
At 3:00PM the board came out of executive session and Commissioner Taylor called the meeting back in to regular session.

XII. ADJOURNMENT

With no further business, Commissioner Taylor adjourned the regular meeting of the Port of Shelton Commission at 3:00PM.

Minutes submitted by: Wendy Smith, Executive Director

Minutes approved by: Commission Chairman Taylor



Minutes approved by: Commissioner Buck



Minutes approved by: Commissioner Patterson

