

**Port of Shelton**  
**Regular Commission Meeting Minutes**  
July 19, 2022

**I. CALL TO ORDER**

Commissioner Taylor called to order the regular meeting of the Port of Shelton Commission at 2:00 PM on July 19, 2022.

The following persons were present: Commissioner Patterson; Commissioner Buck; Wendy Smith, Executive Director; Tari Landsberger; Skip Houser, General Counsel and Jan T. Fancher, CPA and Port Auditor.

**II. PLEDGE OF ALLEGIANCE**

Commissioner Taylor led the Pledge of Allegiance.

**III. PUBLIC COMMENTS**

There was no public comment.

**IV. ADOPT AGENDA**

The agenda was adopted as presented.

**V. APPROVE MEETING MINUTES**

Meeting Minutes from the July 7, 2022 special meeting were approved as presented.

**VI. CHECK CONTROL**

Commissioner Patterson presented the July 19, 2022 Check Control Report, and reported accounts payable voided check numbers 31634, dated May 17, 2022 and voided check number 31665 dated June 7, 2022 and check numbers 31707 through 31734 dated July 19, 2022 in the amount of \$61,549.87, and accounts payable electronic payments dated July 5, 2022, July 11, 2022, July 12, 2022 and July 20, 2022 in the amount of \$5,158.61 for a total accounts payable of \$66,708.48. The total General Fund checks and electronic payments in the amount of \$66,708.48 have been approved and accepted as presented.

**VII. ACTION/DISCUSSION ITEMS**

None

**VIII. STAFF COMMENTS**

Director Smith announced that the shed building is coming along at Johns Prairie. The forms have been poured and it is moving along! Smith also said the state auditor's have postponed this fall's annual audit to Fall of 2023 and they will cover two years at that time.

**IX. PUBLIC COMMENTS**

None.

**X. COMMISSIONER COMMENTS**

Commissioner Buck reported she attended an EDC meeting last week at the Mason Transit Center. It was a hybrid meeting and she was very impressed with the quality of the system that they used. Commissioner Patterson is getting ready to head to the Commissioner's conference in Walla Walla on Monday. Commissioner Taylor said he is heading there also. He also said he attended the Chamber after hours @ Mount Olive. He will attend a legislative PRTPPO committee this week and a TAC meeting.

**XI. EXECUTIVE SESSION**

At 2:15PM the board recessed into executive sessions pursuant to RCW 42.30.110 (i), potential litigation and (g) for review of a public employee. They will be in executive session for 30 minutes and no decisions are expected after coming out of executive session.


At 2:45PM the board came out of executive session and Commissioner Taylor called the meeting back in to regular session.

**XII. ADJOURNMENT**

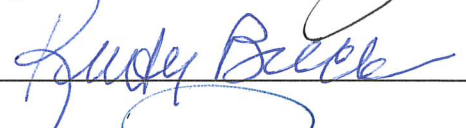
With no further business, Commissioner Taylor adjourned the regular meeting of the Port of Shelton Commission at 2:45PM.

Minutes submitted by: Wendy Smith, Executive Director

Minutes approved by: Commission Chairman Taylor



Minutes approved by: Commissioner Buck



Minutes approved by: Commissioner Patterson

