

Port of Shelton
Regular Commission Meeting Minutes
September 6, 2022

I. CALL TO ORDER

Commissioner Taylor called to order the regular meeting of the Port of Shelton Commission at 2:00 PM on September 6, 2022.

The following persons were present: Commissioner Buck; Commissioner Patterson; Wendy Smith, Executive Director; Skip Houser, General Counsel; Jan T. Fancher, CPA and Port Auditor and Dedrick Allan, Mason WebTV.

II. PLEDGE OF ALLEGIANCE

Commissioner Taylor led the Pledge of Allegiance.

III. PUBLIC COMMENTS

There was no public comment.

IV. ADOPT AGENDA

The agenda was adopted as presented.

V. APPROVE MEETING MINUTES

Meeting Minutes from the August 16, 2022 regular meeting were approved as presented.

VI. CHECK CONTROL

Commissioner Patterson presented the September 6, 2022 Check Control Report, and reported payroll and payroll liability electronic payments dated August 19 and September 2, 2022 in the amount of \$63,726.51. Accounts payable check numbers 31775 through 31795 dated September 6, 2022 including Voided Check #31786 in the amount of \$27,047.92, and accounts payable electronic payments dated August 25, August 28, September 1, and September 6, 2022 in the amount of \$17,919.86 for a total account payable of \$44,967.78. The total General Fund checks and electronic payments in the amount of \$108,694.29 have been approved and accepted as presented.

VII. ACTION/DISCUSSION ITEMS

A. Lease Termination – Existing Mason County Sportsman’s Association - Action
Commissioner Patterson made a motion to to terminate the lease with Mason County Sportsman’s Association for the property at 521 Business Park Road. Commissioner Buck seconded the motion.

The Vote:

Commissioner Taylor – In Favor

Commissioner Buck – In Favor

Commissioner Patterson – In Favor

Motion Carries.

B. New Lease – Mason County Sportsman’s Association – Action

Commissioner Patterson made a motion to accept leases with Mason County Sportsman's Association at 521 W Business Park Road for a twenty-five-year term from September 1, 2022 – August 31, 2047. Commissioner Buck seconded the motion.

The Vote:

- Commissioner Taylor – In Favor
- Commissioner Buck – In Favor
- Commissioner Patterson – In Favor

Motion Carries.

C. Planning Study Presentation – Matt Hoffman – Maul Foster and Alongi
Matt Hoffman, Maul Foster and Alongi gave a presentation to the commissioners on the planning study they are doing through a CERB grant.

VIII. STAFF COMMENTS

Director Smith gave an update to the EDC Legislative priority meeting she was asked to attend earlier in the day. Also gave the commissioners an update on the negotiations between the insurance company and the Port on the pay out for the rebuild of the destroyed building.

IX. PUBLIC COMMENTS

None.

X. COMMISSIONER COMMENTS

Commissioner Buck said she has an EDC Board Meeting and subcommittee meeting coming up. Commissioner Taylor asked that everyone bring their calendar to the next meeting in order to look at dates for a potential fall retreat to discuss options for a recreational feature for the Port to pursue.

XI. EXECUTIVE SESSION

At 3:00PM the board recessed into executive session pursuant to RCW 42.30.110 (i) potential litigation, and (c) consider the minimum price at which real estate will be offered for sale or lease. They will be in executive session for 30 minutes and there will be no decisions after coming out of executive session.

At 3:30PM the board came out of executive session and announced the need for 5 minutes further.


At 3:37PM the board came out of executive session and Commissioner Taylor called the meeting back in to regular session.

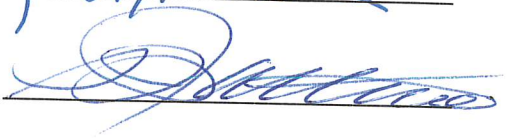
XII. ADJOURNMENT

With no further business, Commissioner Taylor adjourned the regular meeting of the Port of Shelton Commission at 3:37PM.

Minutes submitted by: Wendy Smith, Executive Director

Minutes approved by: Commission Chairman Taylor  _____

Minutes approved by: Commissioner Buck  _____

Minutes approved by: Commissioner Patterson  _____