

Port of Shelton
Regular Commission Meeting Minutes
April 5, 2022

I. CALL TO ORDER

Commissioner Taylor called to order the regular meeting of the Port of Shelton Commission at 2:00 PM on April 5, 2022.

The following persons were present: Commissioner Patterson; Commissioner Buck; Wendy Smith, Executive Director; Jan T. Fancher, CPA and Port Auditor; Charles "Skip" Houser, Port Attorney; and Dedrick Allan, Mason WebTV. Attending virtually on Zoom was Tari Landsberger.

II. PLEDGE OF ALLEGIANCE

Commissioner Taylor led the Pledge of Allegiance.

III. PUBLIC COMMENTS

There was no public comment.

IV. ADOPT AGENDA

The agenda was adopted as presented.

V. APPROVE MEETING MINUTES

Meeting Minutes from the March 15, 2022 meeting were approved as presented.

VI. CHECK CONTROL

Commissioner Patterson presented the April 5, 2022 Check Control Report, and reported Payroll and Payroll Liability electronic payments dated March 18, 2022 and April 5, 2022 in the amount of \$72,274.07; and Accounts Payable checks numbered 31548 through 31577 dated April 5, 2022, in the amount of \$127,171.46; and Accounts Payable Electronic Payments dated March 28, March 31 and April 1, 2022 in the amount of \$13,602.39 for a total Accounts Payable amount of \$140,773.85. The total General Fund checks and electronic payments in the amount of \$213,047.92 have been approved and accepted as presented.

VII. ACTION/DISCUSSION ITEMS

None

VIII. STAFF COMMENTS

Director Smith reported on the changes to the Open Public Meetings Act through the passage of House Bill 1329. Smith also reported the second Administrator's Meeting will be held Wednesday April 6, 2022.

IX. PUBLIC COMMENTS

None.

X. COMMISSIONER COMMENTS

Commissioner Buck gave an update to the WPPA website committee she served on. Commissioner Patterson attended the legislative wrap up meeting and reported on that meeting.

XI. EXECUTIVE SESSION

Pursuant to RCW 42.30.110 (i) – potential litigation
Commissioner Taylor recessed the meeting at 2:25PM to go into executive session for discussion of potential litigation. Executive session expected to last 30 minutes. At 2:55PM commission announced the executive session needed a 10-minute extension.

XII. ADJOURNMENT

With no further business, Commissioner Taylor adjourned the regular meeting of the Port of Shelton Commission at 3:05PM.

Minutes submitted by: Wendy Smith, Executive Director

Minutes approved by: Commission Chairman Taylor



Minutes approved by: Commissioner Buck



Minutes approved by: Commissioner Patterson

