

**Port of Shelton**  
**Regular Commission Meeting Minutes**  
February 15, 2022

**I. CALL TO ORDER**

Commissioner Taylor called to order the regular meeting of the Port of Shelton Commission at 2:00 PM on February 15, 2022.

The following persons were present: Commissioner Patterson; Commissioner Buck; Wendy Smith, Executive Director; Jan T. Fancher, CPA and Port Auditor; Deborah Soper, Office Manager.

**II. PLEDGE OF ALLEGIANCE**

Commissioner Taylor led the Pledge of Allegiance.

**III. PUBLIC COMMENTS**

There was no public comment.

**IV. ADOPT AGENDA**

The agenda was modified to add approval of the Minutes from the special meeting of January 28, 2022. The agenda was adopted as modified.

**V. APPROVE MEETING MINUTES**

Meeting Minutes from the February 1, 2022 meeting were approved as presented.  
Meeting Minutes from the January 28, 2022 special meeting were approved as presented.

**VI. CHECK CONTROL**

Commissioner Patterson presented the February 15, 2022 Check Control Report, and reported Payroll and Payroll Liability electronic payments dated February 4, 2022 in the amount of \$37,080.21; and the payments of Accounts Payable checks numbered 31481 through 31501 dated February 15, 2022, in the amount of \$34,619.35; and Accounts Payable Electronic Payments dated February 2 and February 10, 2022 in the amount of \$305.63 for a total Accounts Payable amount of \$34,924.98. The total General Fund checks and electronic payments in the amount of \$72,005.19 have been approved and accepted as presented.

**VII. ACTION/DISCUSSION ITEMS**

None.

**VIII. STAFF COMMENTS**

Director Smith announced the LET Audit which is scheduled February 22-24. Also on February 22, at 6:00 PM the City of Shelton is hosting an informational meeting on Annexation via Zoom. Smith reported that the maintenance staff has cleaned, painted, and made other improvements to the recently purchased building at 130 Corporate Rd. On March 3 at 6:00 PM the City of Shelton is consulting with interested aviation parties regarding proposed zoning changes to the current neighborhood residential zones.

**IX. PUBLIC COMMENTS**

There was no public comment.

**X. COMMISSIONER COMMENTS**

All Commissioners plan to attend the February 22 meeting with the City of Shelton regarding Annexation. They will also attend their annual retreat on February 25 at the Hilton Garden Inn in Olympia from 9:00 AM to 3:00 PM. Commissioner Taylor has a PRTPO meeting on February 18.

**XI. ADJOURNMENT**

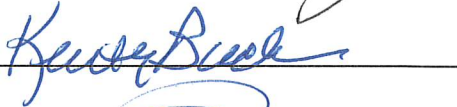
With no further business, Commissioner Taylor adjourned the regular meeting of the Port of Shelton Commission at 2:20 PM.

Minutes submitted by: Deborah Soper, Office Manager

Minutes approved by: Commission Chairman Taylor



Minutes approved by: Commissioner Buck



Minutes approved by: Commissioner Patterson

