

Port of Shelton
Regular Commission Meeting Minutes
July 6, 2021

I. CALL TO ORDER

Commissioner Taylor called to order the meeting of the Port of Shelton Commission at 2:00 PM on July 6, 2021.

The following persons were present: Commissioner Patterson; Commissioner Buck; Wendy Smith, Executive Director; Deborah Soper, Office Manager; Jan T. Fancher, CPA and Port Auditor; and Dedrick Allan, Mason WebTV.

II. PLEDGE OF ALLEGIANCE

Commissioner Taylor led the Pledge of Allegiance.

III. PUBLIC COMMENT

None

IV. ADOPT AGENDA

Agenda adopted as presented.

V. APPROVE MEETING MINUTES

Meeting Minutes from the June 15, 2021 regular meeting were adopted as presented.

VI. CHECK CONTROL REPORT

Commissioner Patterson reported Payroll and Payroll Liabilities electronic payments dated June 18 and July 2, 2021 in the amount of \$65,242.18, and reported the payments of Accounts Payable checks #31151 through #31177 dated July 6, 2021 in the amount of \$24,984.86; and Accounts Payable Electronic Payments dated June 15, 16, 23, 25 and 28, 2021 in the amount of \$5,614.45 for a total combined amount of \$30,599.31. The total General Fund check and electronic payments in the amount of \$95,841.49 have been approved and accepted as presented. Patterson reported on preliminary insurance payments received toward fire reparations.

VII. ACTION/DISCUSSION ITEMS

None.

VIII. STAFF COMMENTS

Director Smith updated the Commissioners on fire-related activities.

Smith gave an update on Port tenant Pyro Spectaculars and they are back to 2/3 of "normal" for 4th of July, making the Shelton site about 50% capacity.

Smith met with Mason County Commissioner Shutty on July 6.

Smith has been meeting with representatives of Belco to discuss options for expansion using CERB funding.

IX. PUBLIC COMMENTS

None.

X. COMMISSIONER COMMENTS

Commissioner Buck will have an EDC meeting on Thursday, July 8.

The WPPA Commissioners' Retreat will be held virtually on July 20 and 21, so after some discussion it was agreed to cancel the regular meeting on July 20 and have a special meeting on July 22.

XI. ADJOURNMENT

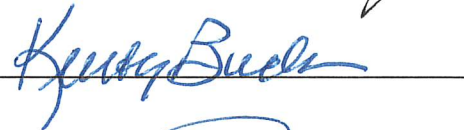
With no further business, Commissioner Taylor adjourned the meeting of the **Port of Shelton Commission** at 2:25 PM.

Minutes submitted by: Deborah Soper, Office Manager

Minutes approved by: Commission Chairman Taylor

A handwritten signature in blue ink, appearing to be 'M. Taylor', written over a horizontal line.

Minutes approved by: Commissioner Buck

A handwritten signature in blue ink, appearing to be 'Kenney Buck', written over a horizontal line.

Minutes approved by: Commissioner Patterson

A handwritten signature in blue ink, appearing to be 'D. Patterson', written over a horizontal line.