

Port of Shelton
Regular Commission Meeting Minutes
May 4, 2021

I. CALL TO ORDER

Commissioner Taylor called to order the meeting of the Port of Shelton Commission at 2:00 PM on May 4, 2021.

The following persons were present: Commissioner Patterson; Commissioner Buck; Wendy Smith, Executive Director; Deborah Soper, Office Manager; and Dedrick Allan, Mason Web TV.

II. PLEDGE OF ALLEGIANCE

Commissioner Taylor led the Pledge of Allegiance.

III. PUBLIC COMMENT

None

IV. ADOPT AGENDA

Agenda adopted as presented.

V. APPROVE MEETING MINUTES

Meeting Minutes from the April 20, 2021 regular meeting were adopted as presented.

VI. CHECK CONTROL REPORT

Commissioner Patterson provided the May 4, 2021 Check Control Report, and reported the Payroll and Payroll Liabilities electronic payments dated April 30, 2021 in the amount of \$6,118.69, and reported the payments of Accounts Payable checks #31081 through #31097 dated May 4, 2021 in the amount of \$11,740.30; and Accounts Payable Electronic Payments dated April 26, April 28, and April 30, 2021 in the amount of \$63,378.50 for a total combined amount of \$75,118.80. The total General Fund check and electronic payments in the amount of \$81,237.49 have been approved and accepted as presented.

VII. ACTION/DISCUSSION ITEMS

A) New Lease – SQRL Hangar, LLC - Action

Director Smith presented a new lease for SQRL Hangar, LLC, a new tenant, for 1.10 acres of land to construct a commercial hangar building for their operations.

Commissioner Patterson made a motion to approve a land lease with SQRL Hangar, LLC for 1.10 acres at 127 W. Airview Way, for a 25-year term from 5/1/2021 through 4/30/2046. Commissioner Buck seconded.

The Vote:

Commissioner Taylor – In Favor

Commissioner Buck – In Favor

Commissioner Patterson – In Favor

Motion Carries.

B) Emergency Resolution 21-01 – Action

Smith read Resolution 12-01, an emergency action related to the structure fire at 450/460 W Enterprise Road.

Commissioner Patterson made a motion to approve Resolution 21-01 – Emergency Action and Commissioner Buck seconded.

The Vote:

Commissioner Taylor – In Favor

Commissioner Buck – In Favor

Commissioner Patterson – In Favor

Motion Carries

VIII. STAFF COMMENTS

Smith updated the Commission on activities regarding the structure fire and expects the investigation to be completed soon.

Research has begun into pursuing a Planning Grant from CERB for a new building on Port property.

IX. PUBLIC COMMENTS

None.

X. COMMISSIONER COMMENTS

Commissioner Buck has an EDC meeting Thursday, May 13.

Commissioner Taylor has a PRTPO Bylaws Review meeting Wednesday, May 5.

XI. ADJOURNMENT

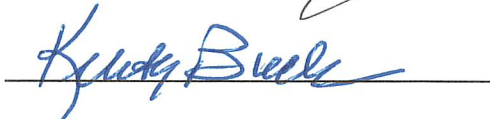
With no further business, Commissioner Taylor adjourned the meeting of the **Port of Shelton Commission** at 2:30 PM.

Minutes submitted by: Deborah Soper, Office Manager

Minutes approved by: Commission Chairman Taylor



Minutes approved by: Commissioner Buck



Minutes approved by: Commissioner Patterson

