

Port of Shelton
Regular Commission Meeting Minutes
April 20, 2021

I. CALL TO ORDER

Commissioner Taylor called to order the meeting of the Port of Shelton Commission at 2:00 PM on April 20, 2021.

The following persons were present: Commissioner Patterson; Commissioner Buck; Wendy Smith, Executive Director; Deborah Soper, Office Manager; and Brandon Palmer, Engineering Manager.

II. PLEDGE OF ALLEGIANCE

Commissioner Taylor led the Pledge of Allegiance.

III. PUBLIC COMMENT

None

IV. ADOPT AGENDA

Agenda adopted as presented.

V. APPROVE MEETING MINUTES

Meeting Minutes from the April 6, 2021 regular meeting were adopted as presented.

VI. CHECK CONTROL REPORT

Commissioner Patterson provided the April 20, 2021 Check Control Report, and reported the Payroll and Payroll Liabilities electronic payments dated April 20, 2021 in the amount of \$30,348.00, and reported the payments of Accounts Payable checks #31059 through #31080 dated April 20, 2021 in the amount of \$44,227.37; and Accounts Payable Electronic Payments dated March 31, April 2, and April 12, 2021 in the amount of \$319.07 for a total combined amount of \$44,546.44. The total General Fund check and electronic payments in the amount of \$74,894.44 have been approved and accepted as presented.

VII. ACTION/DISCUSSION ITEMS

None.

VIII. STAFF COMMENTS

Director Smith briefed the Commission on the fire in building 460 Enterprise Road the evening of April 13 and the subsequent activities.

IX. PUBLIC COMMENTS

None.

X. COMMISSIONER COMMENTS

None.

XI. ADJOURNMENT

With no further business, Commissioner Taylor adjourned the meeting of the **Port of Shelton Commission** at 2:40 PM.

Minutes submitted by: Deborah Soper, Office Manager

Minutes approved by: Commission Chairman Taylor 

Minutes approved by: Commissioner Buck 

Minutes approved by: Commissioner Patterson 