

Port of Shelton
Regular Commission Meeting Minutes
February 2, 2021

I. CALL TO ORDER

Commissioner Taylor called to order the Zoom internet conference meeting of the Port of Shelton Commission at 2:00 PM on February 2, 2021.

The following persons were present: Commissioner Patterson; Commissioner Buck; Wendy Smith, Executive Director; Deborah Soper, Office Manager; Jan T. Fancher, CPA and Port Auditor; Charles "Skip" Houser, Port Attorney; and Dedrick Allan, Mason Web TV.

II. PLEDGE OF ALLEGIANCE

Because this was a Zoom internet conference meeting, there was no Pledge of Allegiance.

III. PUBLIC COMMENT

None

IV. ADOPT AGENDA

Agenda adopted as presented.

V. APPROVE MEETING MINUTES

Meeting Minutes from the January 19, 2021 meeting were adopted as presented.

VI. CHECK CONTROL REPORT

Commissioner Patterson presented the February 2, 2021 Check Control Report, and reported the Payroll and Payroll Liabilities electronic payments dated January 20, 2021 in the amount of \$29,824.49, and reported the payments of Accounts Payable checks #30938 through #30958 dated February 2, 2021 in the amount of \$20,955.09; and Accounts Payable Electronic Payments dated January 4, January 11, and January 26, 2021 in the amount of \$4,659.44 for a total combined amount of \$25,614.53. The total General Fund check and electronic payments in the amount of \$55,439.02 have been approved and accepted as presented.

VII. ACTION/DISCUSSION ITEMS

A) Lease Renewal – Mason General Hospital - Action

Director Smith presented a lease renewal for Mason General Hospital at 71 W Business Park Loop. Commissioner Patterson made a motion to approve the lease with Mason General Hospital for the term of February 1, 2021 through January 31, 2026, and Commissioner Buck seconded.

The Vote:

Commissioner Taylor – In Favor
Commissioner Buck – In Favor
Commissioner Patterson – In Favor

Motion Carries.

B) Lease – Pyro Spectaculars - Action

Director Smith presented a lease termination for the existing lease and a new lease with reduced acreage for Pyro Spectaculars North, Inc.

Commissioner Patterson made a motion to approve the lease termination with Pyro Spectaculars North, Inc., and Commissioner Buck seconded.

The Vote:

Commissioner Taylor – In Favor

Commissioner Buck – In Favor
Commissioner Patterson – In Favor
Motion Carries.

Patterson moved to accept the land lease with Pyro Spectaculars North, Inc., for the premises at 200 E Export road on a month-to-month basis beginning February 2, 2021 and Commissioner Buck seconded.

The Vote:

Commissioner Taylor – In Favor
Commissioner Buck – In Favor
Commissioner Patterson – In Favor

Motion Carries.

C) Lease Renewal – Techwood - Action

Director Smith presented a lease renewal for Techwood, LLC. Commissioner Patterson made a motion to approve Lease Addendum 2 with Techwood, LLC for 171 W Sanderson Way for the term of February 1, 2021 through January 31, 2023, and Commissioner Buck seconded.

The Vote:

Commissioner Taylor – In Favor
Commissioner Buck – In Favor
Commissioner Patterson – In Favor

Motion Carries

VIII. STAFF COMMENTS

Director Smith updated the Commission on the purchase and sale of Olympic Air. Smith referenced the recent WPPA redistricting discussion. The Commission thinks that it may not pertain to the Port of Shelton, so Director Smith will continue to research the issue.

IX. PUBLIC COMMENTS

None.

X. COMMISSIONER COMMENTS

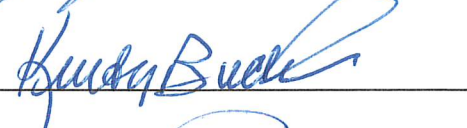
Commissioner Buck will attend an EDC Board meeting on February 11th.
Commissioner Patterson initiated discussion about scheduling a Commission Retreat.

XI. ADJOURNMENT

With no further business, Commissioner Taylor adjourned the meeting of the **Port of Shelton Commission** at 2:40 PM.

Minutes submitted by: Deborah Soper, Office Manager

Minutes approved by: Commission Chairman Taylor 

Minutes approved by: Commissioner Buck 

Minutes approved by: Commissioner Patterson 