

Port of Shelton
Regular Commission Meeting Minutes
January 19, 2021

I. CALL TO ORDER

Commissioner Taylor called to order the Zoom internet conference meeting of the Port of Shelton Commission at 2:00 PM on January 19, 2021.

The following persons were present: Commissioner Patterson; Commissioner Buck; Wendy Smith, Executive Director; Deborah Soper, Office Manager; Jan T. Fancher, CPA and Port Auditor; Charles "Skip" Houser, Port Attorney; and Dedrick Allan, Mason Web TV.

II. PLEDGE OF ALLEGIANCE

Because this was a Zoom internet conference meeting, there was no Pledge of Allegiance.

III. PUBLIC COMMENT

None

IV. ADOPT AGENDA

Agenda adopted as presented.

V. APPROVE MEETING MINUTES

Meeting Minutes from the January 5, 2021 meeting were adopted as presented.

VI. CHECK CONTROL REPORT

Commissioner Patterson presented the January 19, 2021 Check Control Report, which contained no Payroll and Payroll Liabilities; and reported the payments of Accounts Payable checks #30914 through #30937 dated January 19, 2021 in the amount of \$54,541.02; for a total Accounts Payable amount of \$54,541.02. The total General Fund check and electronic payments in the amount of \$54,541.02 have been approved and accepted as presented.

VII. ACTION/DISCUSSION ITEMS

None.

VIII. STAFF COMMENTS

Director Smith noted that the Commercial Aviation Coordinating Commission released its Phase 1 report that includes a preliminary list of six airport sites with potential for expansion in order to alleviate traffic at SeaTac. Sanderson Field is included in the list that only includes existing airports at this time, and the deadline for the final recommendation is 2024.

Attorney Skip Houser offered a brief overview of the Governor's COVID-19 recovery plan, "Healthy Washington Road Map to Recovery".

IX. PUBLIC COMMENTS

None.

X. COMMISSIONER COMMENTS

Commissioner Taylor has a PRTPO meeting on January 21.

Commissioners Taylor and Patterson expressed excitement about Sanderson Field being named in the Commercial Aviation Coordinating Commission's list of potential airports for growth, and Commissioner Buck is interested, but is reserving judgment while awaiting further information.

EXECUTIVE SESSION

A) Real Estate to consider the selection of a site or the acquisition of real estate by lease or purchase

Commissioner Taylor recessed the meeting to go into executive session for real estate pursuant to RCW 42.30.110b at 2:18 PM for approximately 20 minutes with possible action to be taken.

At 2:38 PM the Board came out of Executive Session and returned to the Regular Meeting.

Commissioner Patterson made a motion to direct Executive Director Smith to sign a Purchase and Sale Agreement with Olympic Air, Inc. for property at 131 W Airview Way for the purchase price of \$370,000. Commissioner Buck seconded.

The Vote:

Commissioner Taylor – In Favor

Commissioner Buck – In Favor

Commissioner Patterson – In Favor

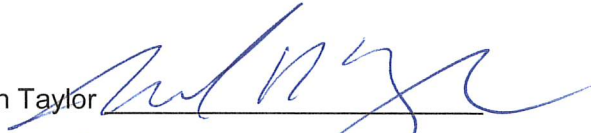
Motion Carries.

XI. ADJOURNMENT

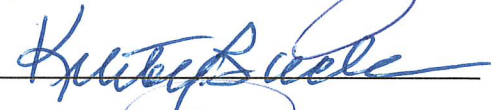
With no further business, Commissioner Taylor adjourned the meeting of the **Port of Shelton Commission** at 2:40 PM.

Minutes submitted by: Deborah Soper, Office Manager

Minutes approved by: Commission Chairman Taylor



Minutes approved by: Commissioner Buck



Minutes approved by: Commissioner Patterson

