

Port of Shelton
Regular Commission Meeting Minutes
November 19, 2019

I. CALL TO ORDER

Commissioner Buck called to order the regular meeting of the Port of Shelton Commission at 4:10 PM on November 19, 2019.

The following persons were present: Commissioner Patterson; Wendy Smith, Executive Director; Jan T. Fancher, CPA and Port Auditor. Commissioner Taylor was at the WPPA Conference assisting with the training for new Commissioners.

II. PLEDGE OF ALLEGIANCE

Commissioner Buck led the Pledge of Allegiance.

III. PUBLIC COMMENT

None.

IV. ADOPT AGENDA

Agenda was adopted as presented.

V. APPROVE MEETING MINUTES

Meeting Minutes from November 5, 2019 were approved as presented.

VI. CHECK CONTROL REPORT

Commissioner Patterson presented the Check Control Report to detail the payment of no Payroll Liability checks or electronic payments for the period; and reported the payments of Accounts Payable checks numbered 30261 through 30284 in the amount of \$43,377.07 dated November 19, 2019; and no Accounts Payable Electronic Payments, for a total Accounts Payable of \$43,377.07. The total General Fund check and electronic payments in the amount of \$43,377.07 have been approved and accepted as presented.

VII. ACTION/DISCUSSION ITEMS

None.

VIII. STAFF COMMENTS

Director Smith reported that the Port had their exit interview with the State Auditor and they commended the Port for 10 years with no findings or management letters.

PUBLIC COMMENTS

None.

IX. COMMISSIONER COMMENTS

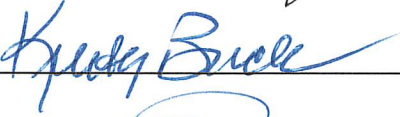
Both Commissioner Buck and Commissioner Patterson were impressed by the days' tours and are looking forward to the WPPA Annual Conference, which all three commissioners will be attending November 20 – 22.

X. ADJOURNMENT

With no additional business **Commissioner Buck** adjourned the meeting of the **Port of Shelton Commission at 4:22 PM.**

Minutes submitted by: Deborah Soper, Office Manager

Minutes approved by: Commission Chairman Taylor  _____

Minutes approved by: Commissioner Buck  _____

Minutes approved by: Commissioner Patterson  _____