

**Port of Shelton**  
**Regular Commission Meeting Minutes**  
June 4, 2019

**I. CALL TO ORDER**

Commissioner Taylor called to order the meeting of the Port of Shelton Commission at 2:00 PM on June 4, 2019.

The following persons were present: Commissioner Patterson; Commissioner Buck; Wendy Smith, Executive Director; Jan Fancher, CPA and Port Auditor; Norm Eveleth; and Dedrick Allan, Mason Web TV.

**II. PLEDGE OF ALLEGIANCE**

Commissioner Taylor led the Pledge of Allegiance.

**III. PUBLIC COMMENT**

None

**IV. ADOPT AGENDA**

The Agenda was modified to add items VII (A)- New Land Lease – Action, and VII (B)- 2018 Financial Statement – Presentation. The Agenda was adopted as amended.

**V. APPROVE MEETING MINUTES**

Meeting Minutes from the May 21, 2019 Regular Meeting were adopted as presented.

**VI. CHECK CONTROL REPORT**

Commissioner Patterson reported that there were no Payroll Liability payments; and reported the payments of Accounts Payable checks number 29944 through 29969 dated May 22, 2019 and June 4, 2019 in the amount of \$78,834.43; and Accounts Payable Electronic Payments dated May 23 and 31, 2019 in the amount of \$3,944.68 for a total Accounts Payable amount of \$82,779.11. The total General Fund checks and electronic payments in the amount of \$82,779.11 have been approved and accepted as presented.

**VII. ACTION/DISCUSSION ITEMS**

**A) New Land Lease, Pyro Spectaculars North, Inc – Action**

Director Smith presented a land lease with Pyro Spectaculars North, a new tenant, for the storage, handling, and management of fireworks, equipment, and supplies. Commissioner Patterson made a motion to approve the one year lease for Pyro Spectaculars North, Inc, and Commissioner Buck seconded.

The Vote:

Commissioner Taylor – In Favor  
Commissioner Buck – In Favor  
Commissioner Patterson – In Favor

Motion Carries.

**B) 2018 Financial Statement – Presentation**

Jan Fancher, CPA and Port Auditor, reviewed the Annual Financial Statement for 2018. This statement can be found on the Port's website.

**VIII. STAFF COMMENTS**

Executive Director Smith reported that she and Commissioner Patterson took a very interesting tour of the farm facility of Fungi Perfecti, and spoke about some of the things they saw. She also referred to the financial statement report and highlighted some of the many large accomplishments that were contained within it.

**IX. PUBLIC COMMENTS**

Norm Eveleth praised the management of the Port.

**X. COMMISSIONER COMMENTS**

Commissioner Patterson concurred with Director Smith's impressions of the tour of Fungi Perfecti, and stated that a Commissioner from another Port district had voiced appreciation for all that is being done at the Port of Shelton. Commissioner Taylor similarly praised the Director, staff and fellow Commissioners. All Commissioners agreed that their focus is on being good stewards of the taxpayers' money and in doing what is best for the Port.

**XI. ADJOURNMENT**

With no further business, Commissioner Taylor adjourned the meeting at 2:50 PM.

Minutes submitted by: Wendy Smith, Executive Director

Minutes approved by: Commission Chairman Taylor



Minutes approved by: Commissioner Buck



Minutes approved by: Commissioner Patterson

