

Port of Shelton
Regular Commission Meeting Minutes
February 19, 2019

I. CALL TO ORDER

Commissioner Taylor called to order the meeting of the Port of Shelton Commission at 2:00 PM on February 19, 2019.

The following persons were present: Commissioner Patterson; Commissioner Buck; Wendy Smith, Executive Director; Jan Fancher, CPA and Port Auditor; Charles "Skip" Houser, Port Attorney; Ned Wilson, Maintenance Foreman; Jennifer Baria, EDC Executive Director; Norm Eveleth; and Dedrick Allan, Mason Web TV.

II. PLEDGE OF ALLEGIANCE

Commissioner Taylor led the Pledge of Allegiance.

III. PUBLIC COMMENT

None

IV. ADOPT AGENDA

The Agenda was adopted as presented.

V. APPROVE MEETING MINUTES

Commissioner Patterson offered that the Minutes failed to list Dave Mariano of the Shelton Yacht Club as being present at the February 5 meeting. Meeting Minutes from the February 5, 2019 Regular Meeting were adopted as amended to reflect the correction.

VI. CHECK CONTROL REPORT

Commissioner Patterson reported that there were no Payroll and Payroll Liability payments for this period; and reported the payments of Accounts Payable checks number 29718 through 29751 in the amount of \$183,316.50; and Accounts Payable Electronic Payments dated February 4 and 11, 2019, in the amount of \$501.61 for a total combined amount of \$183,818.11. The total General Fund check and electronic payments in the amount of \$183,818.11 have been approved and accepted as presented. A large portion of these payments are construction and hauling related expenses.

VII. ACTION/DISCUSSION ITEMS

A) 2019 EDC Contract - Action

Director Smith presented the 2019 contract with the Economic Development Council for their approval. EDC Director Jennifer Baria gave the Commission a brief summary of the findings of a recent hotel study that the EDC commissioned on behalf of its partners.

Commissioner Patterson made a motion to approve the 2019 contract between the Port and the EDC, and Commissioner Buck seconded.

The Vote:

Commissioner Taylor – In Favor
Commissioner Buck – In Favor
Commissioner Patterson – In Favor

Motion Carries.

VIII. STAFF COMMENTS

Ned and Director Smith gave a recap of the Port's coordinated snow response during the previous week's unusual snow event. Then Director Smith touched on the subjects for the Commission's work session scheduled for Monday, March 4, 2019.

IX. PUBLIC COMMENTS

No public comment.

X. COMMISSIONER COMMENTS

All three Commissioners planned to attend the EDC Annual Luncheon on February 20, and the Chamber of Commerce Luncheon on February 21. Commissioner Buck reported also having an EDC Board meeting on February 21.

XI. ADJOURNMENT


With no further business, Commissioner Taylor adjourned the meeting at 2:25 PM.

Minutes submitted by: Deborah Soper, Office Assistant

Minutes approved by: Commission Chairman Taylor



Minutes approved by: Commissioner Buck



Minutes approved by: Commissioner Patterson

