

**Port of Shelton  
Special Meeting Minutes  
Commission Retreat  
January 25, 2019**

The following persons were present: Dick Taylor, Commission Chair; Kristy Buck, Commissioner; Sue Patterson, Commissioner; Wendy Smith, Executive Director; Jan T. Fancher, CPA and Port Auditor; Charles Houser, General Counsel; Brandon Palmer, Engineering Manager; Deborah Soper, Office Assistant; and Caitlin Caldwell, Keybank Capital Markets.

Executive Director Smith welcomed the group and recapped recent successes, then gave an overview of expectations for the day. No decisions will be made nor voted on.

Attorney Houser provided legal updates in the Public Records Act, Public Disclosure, and other topics.

CPA Fancher reviewed the Port's budget amendments and cash flow.

Caitlin Caldwell of KeyBanc Capital Markets gave a presentation on the steps to issuing debt, and current market trends.

The Commissioners discussed priorities.

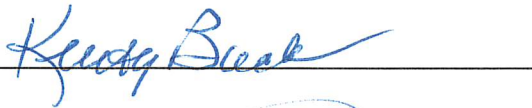
The discussion is scheduled to continue in a Special Meeting on March 4, 2018 at 9:00 AM.

Minutes submitted by: Deborah Soper, Office Assistant

Minutes approved by:  
Commission Chairman Taylor



Minutes approved by:  
Commissioner Buck



Minutes approved by:  
Commissioner Patterson

