

**Port of Shelton
Regular Commission Meeting Minutes
March 20, 2018**

I. CALL TO ORDER

Commissioner Taylor called to order the meeting of the Port of Shelton Commission at 2:00PM on March 20, 2018.

The following persons were present: Commissioner Buck; Wendy Smith, Executive Director; Jan T. Fancher, CPA and Port Auditor; Norm Eveleth; Dedrick Allen, Mason Web TV

Commissioner Patterson – was on a prior approved absence.

II. PLEDGE OF ALLEGIANCE

Commissioner Taylor led the Pledge of Allegiance.

III. PUBLIC COMMENT

None

IV. ADOPT AGENDA

The agenda was adopted as presented.

V. APPROVE MEETING MINUTES

Commission Minutes from the Meeting held March 6, 2018 were adopted as corrected.

VI. CHECK CONTROL REPORT

Commissioner Buck was acting Treasurer and reported that the payment of March 20, 2018 Payroll and Payroll Liability Check numbers #28979 through #28982 in the amount of \$6,994.37 and Payroll and Payroll Liability Electronic Payments dated March 20, 2018 in the amount of \$21,077.29 for a total Payroll and Payroll Liability Electronic payments dated March 20, 2018 in the amount of \$28,071.66 and Accounts Payable Check numbers #28942 through #28978 in the amount of \$156,649.33 and Accounts Payable Electronic Payments dated January 2, 2018 through March 12, 2018 in the amount of \$3,228.99 for a total combined amount of \$159,878.32. A total General Fund checks and electronic payment in the amount of \$187,949.98. The electronic payment of \$3,228.99 was for miscellaneous year to date bank charges. Check #28942 to Blackwater Marine was for the emergency piling replacement and repair at the marina.

VII. ACTION/DISCUSSION ITEMS

A) Introduction of new staff member

Director Smith introduced Emily Gott as the new Finance Manager, most recently employed at Kitsap County. Welcome Emily!

VIII. STAFF COMMENTS

Director Smith reported attending an ongoing EDC study with City of Shelton and a consultant from Texas. She gave a CERB grant update noting Phase II is due March 26, 2018. The CERB board meeting is scheduled for May 17, 2018 in Olympia.

Director Smith noted the upcoming community meetings to discuss the future of the Oakland Bay Marina. Schedule as follows: Tuesday, April 3 at 2:00pm during the regular commission

meeting, Saturday, April 14 at 10:00am and Wednesday, April 18 at 6:00pm. All interested parties are encouraged to attend.

IX. PUBLIC COMMENTS

None

X. COMMISSIONER COMMENTS

Commissioner Buck commented on the arrival of Jim Toomey as the new interim director of Mason County EDC. Jim was most recently the director of the Port of Pasco.

A meeting has been cancelled to get commissioners together to discuss entities connecting to City water from Port of Shelton, City of Shelton and Mason County. New dates are being considered for possibly, April 9 or April 16. A firm date will be announced.

XI. ADJOURNMENT

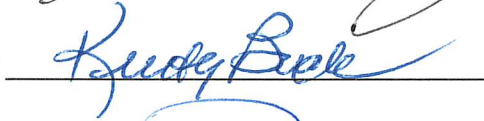
With no additional business **Commissioner Taylor** adjourned the meeting of the **Port of Shelton Commission at 2:20PM.**

Minutes submitted by: Kim Keeler, office assistant

Minutes approved by: Commission Chairman Taylor



Minutes approved by: Commissioner Buck



Minutes approved by: Commissioner Patterson

