

Port of Shelton
Regular Commission Meeting Minutes
March 06, 2018

I. CALL TO ORDER

Commissioner Taylor called to order the meeting of the Port of Shelton Commission at 2:00PM on March 06, 2018.

The following persons were present: Commissioner Buck; Commissioner Patterson; Wendy Smith, Executive Director; Jan T. Fancher, CPA and Port Auditor; Dedrick Allen, Mason Web TV

II. PLEDGE OF ALLEGIANCE

Commissioner Taylor led the Pledge of Allegiance.

III. PUBLIC COMMENT

None

IV. ADOPT AGENDA

The agenda was adopted as presented.

V. APPROVE MEETING MINUTES

Commission Meeting Minutes from the Meeting held February 20, 2018 were adopted as presented.

VI. CHECK CONTROL REPORT

Commissioner Patterson reported that the payment of March 5, 2018 Payroll and Payroll Liability Check numbers #28913 through #28916 in the amount of \$6,192.38 and Payroll and Payroll Liability Electronic Payments dated March 5, 2018 in the amount of \$24,821.15 for a total Payroll and Payroll Liability Electronic payments dated March 5, 2018 in the amount of \$31,013.53 and Accounts Payable Check numbers #28917 through #28941 in the amount of \$28,715.16 and Accounts Payable Electronic Payments in the amount of \$200,993.91 for a total combined amount of \$229,709.07. A total General Fund checks and electronic payment in the amount of \$260,722.60. The \$200,993.91 was the port's annual debt service payment, principal and interest. Note: Check #28893 to Hanson Excavation, LLC was voided and replaced with Check #28912.

VII. ACTION/DISCUSSION ITEMS

A) Resolution 18-02 – CERB Repayment

Director Smith read Resolution 18-02 into the minutes.

The port is partnering with Belco Forest Products and has applied for a CERB loan in the amount of \$1.5 Million and \$500,000 grant.

Commissioner Patterson moved to adopt Resolution 18-02 – CERB Repayment.

Commissioner Buck seconded the motion.

The Vote.

Commissioner Taylor – In Favor

Commissioner Buck – In Favor

Commissioner Patterson – In Favor

Motion Carries.

VIII. STAFF COMMENTS

Director Smith reported that Commissioner Taylor and tenant, Ted Drogmund of WA Driver Ed Center 101 were on Port of Call radio show recently and Ted dropped by the office to report participation numbers have doubled following the airing of the show.

Director Smith suggested scheduling dates for community meetings to discuss the future of the marina. Commissioner Buck suggested the first meeting could be an agenda item at the next Commission meeting on April 3, 2018 at 2pm. Two additional meetings were set for Saturday, April 14 at 10:00am and Wednesday, April 18 at 6:00pm.

IX. PUBLIC COMMENTS

Dedrick Allen: Suggested setting the community meetings for convenience to commission and provide a variety of times to accommodate the public.

X. COMMISSIONER COMMENTS

Commissioner Taylor will be attending a PRTPO (Peninsula Regional Transportation Planning Organization) Technical Advisory Committee meeting on March 15.

XI. ADJOURNMENT

With no additional business **Commissioner Taylor** adjourned the meeting of the **Port of Shelton Commission at 3:30PM.**

Minutes submitted by: Kim Keeler, office assistant

Minutes approved by: Commission Chairman Taylor



Minutes approved by: Commissioner Buck



Minutes approved by: Commissioner Patterson
