

**Port of Shelton  
Special Meeting Minutes  
Commission Retreat  
February 26, 2018**

The following persons were present: Dick Taylor, Commission Chair; Kristy Buck, Commissioner; Sue Patterson, Commissioner; Wendy Smith, Executive Director; Jan T. Fancher, CPA and Port Auditor; Charles Houser, General Counsel; Deborah Soper, Office Assistant.

Executive Director Smith welcomed the group and recapped recent successes and gave an overview of expectations for the day. No decisions will be made nor voted on.

The Commission discussed the values of the Port and the Port's mission as well as the core focus and long-term plan.

Attorney Houser provided the Attorney General's presentation of the Public Records Act and the Open Public Meetings Act, which included the latest revisions.

The meeting concluded with CPA Fancher reviewing the Port's financial position in detail.

The discussion is scheduled to continue in a Special Meeting on March 6, 2018 at 11:00 AM.

Minutes submitted by: Deborah Soper, Office Assistant

Minutes approved by: Commission Chairman Taylor



Minutes approved by: Commissioner Buck



Minutes approved by: Commissioner Patterson

