

**Port of Shelton**  
**Regular Commission Meeting Minutes**  
May 16, 2017

**I. CALL TO ORDER**

Commissioner Taylor called to order the meeting of the Port of the Shelton Commission at 2:00PM on May 16, 2017.

The following persons were present: Commissioner Buck, Commissioner Patterson, Wendy Smith, Executive Director; Jan T. Fancher, CPA and Port Auditor; Norm Eveleth, Bob Williams, Nathanael Hartman, and Dedrick Allen, Mason Web TV.

**II. PLEDGE OF ALLEGIANCE**

Commissioner Taylor led the Pledge of Allegiance.

**III. PUBLIC COMMENT**

None

**IV. ADOPT AGENDA**

One item was added to the agenda:

VII. A. Finance Discussion – Action

Agenda was adopted as amended.

**V. APPROVE MEETING MINUTES**

Meeting Minutes from May 2, 2017 were adopted as presented.

**VI. CHECK CONTROL REPORT**

Commissioner Patterson reported that Checks #28211-28245 in the amount of \$65,848.18 have been approved and accepted as presented.

**VII. ACTION/DISCUSSION ITEMS**

A) Finance Discussion – Action

Director Smith recommended transferring a portion of funds to the Local Government Investment Pool (LGIP) Commissioner Patterson moved to approve the transfer of \$500,000 to the LGIP into an interest bearing account. Commissioner Buck seconded the motion.

The Vote.

Commissioner Taylor – In Favor

Commissioner Buck – In Favor

Commissioner Patterson – In Favor

Motion Carries.

**VIII. STAFF COMMENTS**

Director Smith met with Lynn Longan, Mason EDC and Len Williams, Foster & Williams Architects to create drawings of port property for Lynn Longan's upcoming retail convention in Las Vegas. She plans to present Len's drawings to interested businesses.

**IX. PUBLIC COMMENTS**

None

**X. COMMISSIONER COMMENTS**

Commissioner Buck said she is looking forward to the upcoming WPPA conference.

Commissioner Taylor said he met with Dan McCarty of the Mason County Sportsman's Association. They are seeking permission to make some changes/improvements to their current land lease. Drawings were submitted to Brandon Palmer, Engineering Manager.

Commissioner Taylor recessed the regular meeting at 2:15PM to go into Executive Session pursuant to RCW 42.30.110 c, real estate. The meeting is expected to last about 30 minutes with no decisions expected after the executive session.

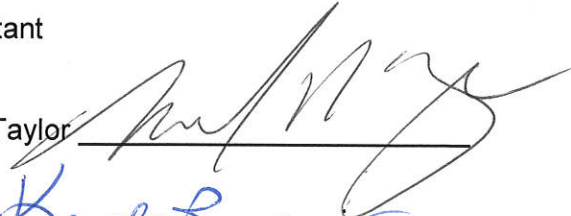
At 2:45PM Commissioner Taylor adjourned the Executive Session.

**XI. ADJOURNMENT**

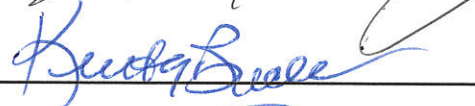
With no additional business **Commissioner Taylor** adjourned the meeting of the **Port of Shelton Commission at 2:46PM.**

Minutes submitted by: Kim Keeler, office assistant

Minutes approved by: Commission Chairman Taylor



Minutes approved by: Commissioner Buck



Minutes approved by: Commissioner Patterson

