

**Port of Shelton**  
**Regular Commission Meeting Minutes**  
September 5, 2017

**I. CALL TO ORDER**

Commissioner Taylor called to order the meeting of the Port of Shelton Commission at 2:00PM on September 5, 2017.

The following persons were present: Commissioner Buck; Commissioner Patterson; Wendy Smith, Executive Director; Brandon Palmer, Engineering Manager; Jan T. Fancher, CPA and Port Auditor; Charles Houser, General Counsel; Norm Eveleth, Gordon Weeks, Shelton Mason Journal, and Dedrick Allen, Mason Web TV.

**II. PLEDGE OF ALLEGIANCE**

Commissioner Taylor led the Pledge of Allegiance.

**III. PUBLIC COMMENT**

None

**IV. ADOPT AGENDA**

Agenda was adopted as presented.

**V. APPROVE MEETING MINUTES**

Meeting Minutes from August 15 and special meetings held August 21 and August 25, 2017 were adopted as presented.

**VI. CHECK CONTROL REPORT**

Commissioner Patterson reported that Checks #28452-#28490 in the amount of \$166,341.90 have been approved and accepted as presented.

**VII. ACTION/DISCUSSION ITEMS**

**A) Harbor Restoration – Update & Discussion**

Brandon Palmer presented a brief update on the harbor restoration project. Department of Ecology reported recent sediment sampling has come back better than expected. We continue to evaluate the potential of acquiring the Simpson log dump and adjacent tide lots to give us the ability to expand and have more marina parking.

**VIII. STAFF COMMENTS**

Director Smith announced that the preliminary budget will be introduced at the next commission meeting. Staff will review capital projects and maintenance needs.

**PUBLIC COMMENTS**

None

**IX. COMMISSIONER COMMENTS**

Commissioner Patterson attended a work party around the Yacht Club. Commissioner Buck asked for an update on aerial photos of port property. Staff is reviewing options. Commissioner Taylor appreciated the tour of the marina with staff and the contractor.

With there being no further business, Commissioner Taylor recessed the regular meeting at 2:15PM to go into Executive Session pursuant to RCW 42.30.110 c, Real Estate. The

meeting is expected to last about 30 minutes with no decisions expected after the executive session.

At 2:45PM it was publicly announced 20 minutes was added to Executive Session.

At 3:05PM Commissioner Taylor adjourned the Executive Session.

**X. ADJOURNMENT**


With no additional business **Commissioner Taylor** adjourned the meeting of the **Port of Shelton Commission at 3:05PM.**

Minutes submitted by: Kim Keeler, office assistant

Minutes approved by: Commission Chairman Taylor



Minutes approved by: Commissioner Buck



Minutes approved by: Commissioner Patterson

