

Port of Shelton
Regular Commission Meeting Minutes
August 15, 2017

I. CALL TO ORDER

Commissioner Taylor called to order the meeting of the Port of Shelton Commission at 2:00PM on August 15, 2017.

The following persons were present: Commissioner Buck, Commissioner Patterson, Wendy Smith, Executive Director; Jan T. Fancher, CPA and Port Auditor; Jim Callea and Dedrick Allen, Mason Web TV.

II. PLEDGE OF ALLEGIANCE

Commissioner Taylor led the Pledge of Allegiance.

III. PUBLIC COMMENT

None

IV. ADOPT AGENDA

Agenda was adopted as presented.

V. APPROVE MEETING MINUTES

Meeting Minutes from August 1, 2017 were adopted as presented.

VI. CHECK CONTROL REPORT

Commissioner Patterson reported that Checks #28419-#28451 in the amount of \$171,287.60 have been approved and accepted as presented.

VII. ACTION/DISCUSSION ITEMS

A) Lease Addendum 6 Approval - Action

Director Smith presented Lease Addendum 6 for M&R Distributing to establish their surety requirement. Bonding is not an option for the cannabis industry at this time. Based on the fact that M&R has made significant improvements to the building they occupy, the addendum provides for 6 months cash payments and leasehold tax to be paid over 12 months. Commissioner Patterson made a motion to approve Lease Addendum 6 for M&R Distributing to accept surety in the form of cash in the amount of 6 months payments and leasehold tax to be paid over 12 months, which is less than the RCW 53.85.085 recommended one-year lease rate. Commissioner Buck seconded the motion.

The Vote.

Commissioner Taylor – In Favor

Commissioner Buck – In Favor

Commissioner Patterson – In Favor

Motion Carries.

Commissioner Taylor provided new information regarding the YMCA proposal, siting direct and indirect positive economic impacts of having a YMCA in Shelton and the fact that the City of Shelton has provided a location near the public schools. Commissioner Patterson made a motion to invest \$5,000.00 in community development via the YMCA project. Commissioner Buck seconded the motion.

The Vote.

Commissioner Taylor – In Favor
Commissioner Buck – In Favor
Commissioner Patterson – In Favor
Motion Carries.

VIII. STAFF COMMENTS

Director Smith gave further information provided at the last commission meeting regarding the communication from the FAA amending all non-directional beacons (NDB's) due to lack of use and being outdated. We received one negative comment from the courtesy notification sent to the local pilot community. We passed on the comment to the FAA as they are beginning their notification process. FAA responded that it's typical to receive this type of feedback even when in situations where the NDB has been out of operation for an extended period of time. Director Smith also gave an update on the boats in the harbor, saying only one remains and it's on Simpson property. DNR has a program if the property owner works with a public agency to remove the vessel; they can get 90% of their costs reimbursed. Director Smith gave an update regarding insurance coverage.

A commission work session has been scheduled for August 21, 2017 at 1PM to discuss south dock replacement. A special meeting notice will be distributed. A marina walk-about for the commission is scheduled for August 25, 10AM.

IX. PUBLIC COMMENTS

None

X. COMMISSIONER COMMENTS

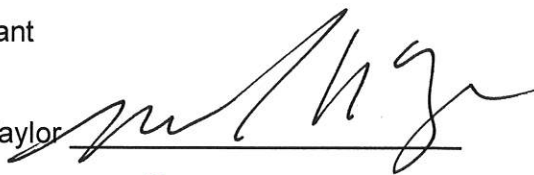
Commissioner Buck asked how the marina enclosed dumpsters were working out and Commissioner Patterson said it was working well having them locked up. Commissioner Taylor saw some recent photographs of the marina and said the boathouses look great and gave a big thanks to all boathouse owners for completing their updates.

XI. ADJOURNMENT

With no additional business **Commissioner Taylor** adjourned the meeting of the **Port of Shelton Commission at 2:32PM.**

Minutes submitted by: Kim Keeler, office assistant

Minutes approved by: Commission Chairman Taylor



Minutes approved by: Commissioner Buck



Minutes approved by: Commissioner Patterson

