

Port of Shelton
Regular Commission Meeting Minutes
August 1, 2017

I. CALL TO ORDER

Commissioner Taylor called to order the meeting of the Port of Shelton Commission at 2:00PM on August 1, 2017.

The following persons were present: Commissioner Buck, Commissioner Patterson, Wendy Smith, Executive Director; Jan T. Fancher, CPA and Port Auditor; Skip Houser, Port Attorney, Norm Eveleth, Ted Drogmund, Duane Nault, Lynn Longan, Nathanael Hartman and Dedrick Allen, Mason Web TV.

II. PLEDGE OF ALLEGIANCE

Commissioner Taylor led the Pledge of Allegiance.

III. PUBLIC COMMENT

None

IV. ADOPT AGENDA

Agenda was adopted as presented.

V. APPROVE MEETING MINUTES

Meeting Minutes from July 18, 2017 were adopted as presented.

VI. CHECK CONTROL REPORT

Commissioner Patterson reported that Checks #28395-#28418 in the amount of \$126,709.02 have been approved and accepted as presented.

VII. ACTION/DISCUSSION ITEMS

A) Lease Approval - Action

Director Smith presented a new lease opportunity for Washington Drivers Education Center 101, LLC. The newly formed business is co-owned by Duane Nault and Ted Drogmund who've recently completed required training to teach new drivers in Washington State. Commissioner Patterson made a motion to approve the 3 year lease to Washington Drivers Education Center 101, LLC to lease 150 William White Way from August 1, 2017 – July 31, 2020. Commissioner Buck seconded the motion.

The Vote.

Commissioner Taylor – In Favor

Commissioner Buck – In Favor

Commissioner Patterson – In Favor

Motion Carries.

VIII. STAFF COMMENTS

Director Smith said she's received communication from the FAA regarding amending all non-directional beacons (NDB's) due to lack of use and being outdated equipment. The FAA is required to notify all pilots at Sanderson Field for input. The port will give a courtesy notification to our local users. We'll notify our consultant currently providing maintenance to the system located on Johns Prairie.

IX. PUBLIC COMMENTS

None

X. COMMISSIONER COMMENTS

Commissioners had favorable comments on the statewide WPPA commissioner conference held at Alderbrook, July 24-25.

Commissioner Taylor mentioned the letter received from YMCA requesting an investment in their venture to locate a facility in Shelton. Staff will review the request and report back to the commission.

With there being no further business, Commissioner Taylor recessed the regular meeting at 2:20PM to go into Executive Session pursuant to RCW 42.30.110 c, real estate. The meeting is expected to last 30 minutes with no decisions expected after the executive session.

At 2:50PM it was announced that 10 minutes is added to Executive Session.

At 3:00PM Commissioner Taylor adjourned the Executive Session.

XI. ADJOURNMENT

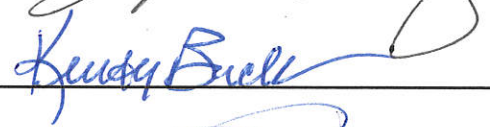
With no additional business **Commissioner Taylor** adjourned the meeting of the **Port of Shelton Commission at 3:00PM.**

Minutes submitted by: Kim Keeler, office assistant

Minutes approved by: Commission Chairman Taylor



Minutes approved by: Commissioner Buck



Minutes approved by: Commissioner Patterson

