

Port of Shelton
Regular Commission Meeting Minutes
June 6, 2017

I. CALL TO ORDER

Commissioner Taylor called to order the meeting of the Port of the Shelton Commission at 2:00PM on June 6, 2017.

The following persons were present: Commissioner Buck, Commissioner Patterson, Wendy Smith, Executive Director; Jan T. Fancher, CPA and Port Auditor; Norm Eveleth, Bob Williams, and Dedrick Allen, Mason Web TV.

II. PLEDGE OF ALLEGIANCE

Commissioner Taylor led the Pledge of Allegiance.

III. PUBLIC COMMENT

None

IV. ADOPT AGENDA

Agenda was adopted as presented.

V. APPROVE MEETING MINUTES

Meeting Minutes from May 16, 2017 were adopted as presented.

VI. CHECK CONTROL REPORT

Commissioner Patterson reported that Checks #28246-#28288 in the amount of \$115,494.31 have been approved and accepted as presented.

VII. ACTION/DISCUSSION ITEMS

A) 2016 Financial Statement Review

Jan Fancher, CPA and Port Auditor reviewed last year's financial results. These results can be found on the Port's website.

VIII. STAFF COMMENTS

Director Smith met with a representative from Evergreen Adjustment, the underwriter for Enduris. They visited buildings on Johns Prairie and the marina. We received 8 bids for the roof replacements and after review of the bid paperwork the award went to the 2nd lowest bid, Humphrey Construction in Aberdeen, WA.

IX. PUBLIC COMMENTS

None

X. COMMISSIONER COMMENTS

Commissioner Buck said it was well worth it to attend the WPPA conference in Cle Elum.

Commissioner Patterson noted she will be out of town June 17-24. Auditor Fancher will complete the check control in her absence. There will be no Commission meeting on July 4, due to the holiday. The meeting was rescheduled for Wednesday, July 5, 2017 at 2pm.

Commissioner Buck plans to attend the EDC luncheon at Mason General Hospital on June 9, as well as the Legislative Breakfast on June 13 at the Civic Center.

With there being no further business, Commissioner Taylor recessed the regular meeting at 2:34PM to go into Executive Session pursuant to RCW 42.30.110 i, potential litigation. The meeting is expected to last about 30 minutes with no decisions expected after the executive session.

Attorney Houser attended Executive Session telephonically at 2:34PM.

At 3:05PM Commissioner Taylor adjourned the Executive Session.

XI. ADJOURNMENT

With no additional business **Commissioner Taylor** adjourned the meeting of the **Port of Shelton Commission at 3:05PM.**

Minutes submitted by: Kim Keeler, office assistant

Minutes approved by: Commission Chairman Taylor



Minutes approved by: Commissioner Buck



Minutes approved by: Commissioner Patterson

